

# WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX.

01759 380123/07494 567851

[clerk@wilberfossparish.org.uk](mailto:clerk@wilberfossparish.org.uk)

[www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk)

[WhatsApp Channel](#)

## MINUTES

18<sup>th</sup> July 2024

**Present:** Chair Richard Rains, Vice Chair Lynda Hoyle and Cllrs David Barnett, Colin Veitch and Stuart Savage, together with Ward Cllrs Dale Needham and Andrew Cousins and two members of the public.

The 15-minute question time was used to determine whether there had been any update on the proposed building of 69 homes on land behind Moorfield Way. The Clerk advised that there had been no further update, either from the developer or whether the new Local Plan had been approved.

1. Apologies were received from Cllrs Michelle Wallis and Alan Mercer.

2. There were no declarations of interest made by any Councillor present.

3. The Minutes of the Meeting of the 20<sup>th</sup> June 2024 were signed as a true record.

#### 4. **Planning Matters**

4.1 Councillors considered Planning Application 24/01858/PLF| Erection of single storey extension to rear|10 St Oswald's Close Wilberfoss and had no observations to make.

4.2 Cllr Veitch gave an appraisal of the 3 planning seminars he recently attended and PowerPoint slides from each event will be shared with Councillors. It was noted that following a change in Government, planning laws will be relaxed to meet housing needs.

5. Cllr Needham advised that following his query about the monitoring cameras that had been set up in the village, one has since been removed. It is understood they collect traffic data and the Council enquired whether the one installed on the A1079 is now a permanent fixture. Cllr Needham will make enquiries.

He further confirmed that he had received no update on his enquiry to East Riding of Yorkshire Council about the ability for Parish/Town Councils to install SIDS but that he is supporting a motion that has been put forward to the East Riding of Yorkshire Council to install SIDS, in the first instance, outside schools but beyond that giving permission for Parish Council's and the like to install them. He enquired whether Greener Pocklington had been in touch and the Clerk advised that a meeting is planned for September.

6. The Clerk advised that a pest controller has been instructed to trap moles on Beckside to assist the grounds maintenance contractor through the mowing season.

#### 7. **Progress Reports and to address any issues outstanding from previous meetings.**

7.1 Cllrs considered 3 quotes for the installation of a bus shelter. The Clerk was asked to make further enquiries of one of the suppliers. Subject to a positive response from them, Councillors are happy to proceed.

7.2 Cllrs Rains, Veitch and Savage were pleased to report that two picnic benches have been built, installed and already been used by residents. A brief discussion took place about trying to keep it in situ for the annual Duck Race and the Clerk will speak directly to the Duck Race organiser. The Clerk advised that the Council's insurance will need to be adjusted to accommodate both the picnic bench purchase and the installation of a bus shelter. The Parish Council will also need to indemnify the East Riding of Yorkshire Council against any commitment to maintaining the furniture.

7.3 Cllr Veitch advised that Amy from AR Decorating has returned and is focusing on painting Church Bridge. She will move on to Main Street bridge and finish on Butcher's Bridge, hoping to have the contract completed by late summer.

7.4 Cllrs were provided with a set of Minutes for the meeting between Cllr Veitch, the Clerk and the Litter Picker. A follow-up meeting will be arranged for the beginning of August. Cllr Veitch advised that a new Contract of

Employment will need to be issued and it was acknowledged that a reduction in the Litter Picker's hours will save the taxpayer just under £600 a year. Cllr Veitch suggested the Parish Council should introduce holiday request forms and offered to source one. Following an issue highlighted by the Litter Picker, the Parish Council will make a formal request to Cost Cutter to reinstate the litter bin outside the shop and to commit to regular litter picking around the shop frontage.

## 8. **Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)**

- 8.1 The Clerk advised Councillors that the allocation from the 2024 Wilberfoss Quarry Fund is £3,519.25. It was acknowledged that this would contribute to the cost of installing a bus shelter. After VAT has been re-claimed at the end of the financial year, there will only be £500.00 of Precept funds needed to cover the cost.
- 8.2 The Clerk advised that the Police & Crime Commissioner has agreed to attend the Parish Council's meeting on the 19<sup>th</sup> September. The Clerk was asked to set an agenda item for August to discuss topics that the Parish Council would like addressing at the meeting. His attendance will be advertised.
- 8.3 It was acknowledged that a letter requesting remedial tree work to accommodate this year's annual Duck Race had not come directly from the Duck Race committee. A decision was taken to liaise directly with the committee and the Clerk will reach out. In addition, it was noted that the beck will be clogged with reeds at the time of the event and Councillors wondered whether this has been factored into the event planning.
- 8.4 A decision on whether to release funds held on account for the Allotment Association will be delayed until health and safety information is provided by the Chair of the Allotment Association.
- 8.5 The Clerk shared details of a proposal for East Riding of Yorkshire Council to trial 20 mph zones with an offer for Councils to propose a zone for trial. Cllr Barnett suggested that the invitation to submit applications was too vague in its failure to articulate criteria for a successful application. It was agreed, however, that the Clerk would submit an application. It was acknowledged that it may assist in decreasing the number of HGVs using Wilberfoss as a cut through, since the reconstruction of the bridge in Stamford Bridge. Cllr Savage agreed to monitor HGV traffic on Storking Lane over a period of time. The Clerk will seek the advice of East Riding of Yorkshire Council's Highways Department and request a weight restriction on the road.

## 9. **Councillors' Reports for future Agendas**

- 9.1 Despite attempts to use the Newsletter to encourage residents to cut boundary hedges, Cllr Savage acknowledged that there are several properties in the village where obstructions are being caused. He and Cllr Veitch offered to compile a list so that the Clerk can issue letters directly.

## 10. **Administration Matters**

- 10.1 A discussion took place following the Clerk's attendance at a Website Accessibility Webinar. It was acknowledged that the Parish Council has made some progress in meeting the WCAG2.1 AA compliance requirements, but that there is still work to be done to become fully compliant. The Clerk will investigate further and report back to Council at next month's meeting.

## 11. **Finance** *(in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website ([www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk)).*

- 11.1 The Clerk sought approval of the following payments:-

A transfer of £1,000 from the Reserve Account to the Current Account was sanctioned

Wilberfoss Community Centre (Room Hire)	£22.00
James Horsley Limited (Grounds Maintenance)	£517.37
Post Haste (Newsletter Production)	£300.00
Broadband/Telecoms Expenses	£69.99
ESET Smart Security (3-year subscription renewal)	£83.98
NBB Recycled Furniture (2 x picnic benches)	£1,427.52
Combined staff salaries	£799.36

Clerk's training (Cllr Veitch 3 x planning seminars)	£72.00
IONOS Cloud Limited (website hosting)	£24.00

Meeting closed:- 21.34

The next meeting of Wilberfoss Parish Council will take place on Thursday 15<sup>th</sup> August 2024 from 7.30 pm

Chair ..... Clerk .....